



**Radiation Therapy Oncology Group**  
Sheraton Wild Horse Pass Resort and Spa  
Phoenix, AZ  
January 20-23, 2005

Dear Colleague:

The Radiation Therapy Oncology Group's semi-annual meeting will be held January 20-23, 2005 at the Sheraton Wild Horse Pass Resort and Spa in Phoenix, AZ. Enclosed are tentative agendas for the meeting and the Research Associates' sessions. *Please review the agendas carefully. The schedule has been designed to facilitate a Saturday stayover in order to take advantage of discount airfares.*

### **HOTEL RESERVATIONS**

Attendees are responsible for making their own reservations. Rooms are \$190 single or \$210 double occupancy plus tax. *Make your hotel reservation **immediately**. Rooms are limited and will be on a first come, first serve basis. Any reservations received after Monday, December 27, 2004 will be accepted on a space available basis and may not be available at the group rate. (We will not reimburse above the group rate.)*

### **PREREGISTRATION REQUIRED**

Each attendee must complete the enclosed Meeting Registration Form and return it to RTOG Meeting, P.O. Box 2348, Merrifield, VA, 22116-2348, by **December 20, 2004**. Research Associates please note that if you plan to attend the Research Associates' Orientation, you must complete the enclosed Meeting Registration Form and return it by **December 2, 2004**, so that we may confirm your attendance. Space **limited to 75 participants** for this session. *You are encouraged to register as early as possible.*

### **REGISTRATION FEES**

We do not charge a registration fee for institutional members and committee members. The registration fee for the Research Associates' Orientation is \$50. A registration fee of \$300 will be charged to each corporate attendee not exhibiting at this meeting. The registration fee is included in the exhibit fee for those corporate exhibiting attendees.

### **TRAVEL INFORMATION ENCLOSED**

- a) Airline
- b) Car Rental
- c) Transportation Service Information

If you need additional information, please contact Linda Bomba at (215) 574-3173 or by e-mail at lbomba@phila.acr.org.

**No travel will be paid for by the RTOG Operations Office unless prior approval has been given. Approval for previous meetings does not carry forward for anyone.**

Sincerely,

A handwritten signature in black ink that reads "Walter J. Curran, Jr., M.D." with a stylized flourish at the end.

Walter J. Curran, Jr., M.D., Group Chairman

#### **NOTE:**

The new process of claiming CME credit will be in place at the meeting. Details will be included in your registration packet.